



West Park School

Te Kura O Papa Hauāuru

Every student matters, every moment counts.

Broderick Road, Johnsonville, Wellington 6037, Phone (04) 478 7074, Fax (04) 478 7593

05 June 2020

Dear Parents/Caregivers

We are holding our mid-year student/parent/teacher interviews during the last two weeks of term on **Tuesday 23 June, Wednesday 24 June, Tuesday 30 June, Wednesday 1 July and Thursday 2 July** for all students. On each day twenty minute time slots are able to be booked during times that your child's classroom teachers are available.

The interviews will provide an opportunity to acknowledge achievements, discuss areas of concern, share and ask any questions and identify supporting actions as we move into the second half of the year.

To book an interview with your child's teacher/s please visit www.schoolinterviews.co.nz. The event code is **wchce**.

You will be guided through three simple steps and, a few moments later, you will get an email confirming your interview time(s).

If you do not have access to a computer to make your bookings, or have any problems, please contact either Kathy or Jo in the school office and they can sort this out for you - 478 7074 or office@westpark.school.nz.

Kind regards,

Luis Echegaray
Principal